

Display Options – Continued

1) View by Intersection (Checked)

View by Intersection: <input checked="" type="checkbox"/>	This is a view-all display option.
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- Road sections are listed in *alphabetical order*.
- ALL intersections – plus all changes in road attribute data (see *Road Attribute Data below*) are included.

2) View by Intersection (Unchecked)

View by Intersection: <input type="checkbox"/>	You will no longer see all intersections displayed.
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You can “uncheck” the *View by Intersection* box to view your road sections according to changes in road attribute data – plus in *alphabetical order*.

Road Attribute Data:

- On Route name
- Pavement Rating
- Surface Type
- Surface Year
- Surface Width

Road sections, which have the above identical road attribute data, will be grouped together in this display option. As a result, fewer road sections will be listed.

Click the **Refresh** button if using option 2.

4 Printing Procedures

- Under the *Application Functions* header of the *Web-WISLR Pavement Rating Entry Screen*, click on:

Spreadsheet Instructions

The spreadsheet **Coversheet with Instructions** is displayed.

- Before printing, ADJUST the page set-up. Change the **paper size** to **legal**. You may also have to adjust the **page orientation** to **landscape**. You can now print the instructions.

- Next, click on:

Spreadsheet Download

The spreadsheet has *two* separate sheet tabs to choose from:

- Pavement Spreadsheet
- Section Changes
(PLEASE PRINT OUT BOTH)

You should not have to adjust the page set-up before printing out your **Pavement Spreadsheet** or the **Section Changes** worksheet. They should be ready to print as is.

- 5 CLOSE out of the spreadsheet and log-off Web-WISLR.



PAVEMENT RATING SPREADSHEET DOWNLOAD

New Rating	Pavement Rating Year	County - Municipal Code	Pavement Rating and Year	Surface			On Route		At Route		Toward Route		Local ID (Optional Field)
				Type	Year	Width	Name (Includes prefix, name, type, suffix and extension)	Municipal Location	Name (Includes prefix, name, type, suffix and extension)	A/E Offset	Name (Includes prefix, name, type, suffix and extension)	Toward Offset (Optional Field)	
	10/04	4 100001 05	2001	33	F	7	Amund Rd						
	10/04	1 100001 05	1979	33	F	7	Boyle Rd						
	10/04	1 100001 05	1986	33	F	7	Boyle Rd						
	10/04	1 100001 05	1989	32	F	7	Boyle Rd						
	10/04	1 100001 05	1986	19	F	7	Boyle Rd						
	10/04	1 100001 05	1977	22	F	7	Boyle Rd						
	10/04	1 100001 05	1977	22	F	7	Boyle Rd						
	10/04	1 100001 05	1986	40	F	7	N Bristol Ln	1101	Bristol Rd/Lake Rd	0	11014	Vendy Ave	886
	10/04	1 100001 05	1986	40	F	7	N Bristol Ln	1101	Bristol Rd/Lake Rd	1272	11014	Vendy Ave	886
	10/04	1 100001 05	1987	40	F	7	N Bristol Ln		Vendy Ave	1267	11014	Snyder St	11012
	10/04	4 100001 05	1994	40	F	7	N Bristol Ln		Snyder St			Snyder St	2429
	10/04	3 100001 05	2001	18	F	7	N Bristol Ln		Snyder St	0		Snyder St	4224
	10/04	1 100001 10	2001	18	F	7	Columbus Dr		Snyder St	0		Phen Ave (E)	3240
	10/04	1 100001 05	1989	18	F	7	Columbus Dr		Johnson Ave S	1274		Snyder St	4239
	10/04	7 100001 05	1986	33	F	7	Columbus - at River Rd		Rd Rd	1743		Snyder St	389
	10/04	3 100001 04	1974	40	F	7	Curtis Ave		Snyder St	0		Temmi	320
	10/04	4 100001 05	1985	40	F	7	Danville Rd		Danville Rd	827		Snyder St	8017
	10/04	4 100001 05	1994	40	F	7	DuBois Rd		DuBois Rd	0		Snyder St	5303
	10/04	4 100001 05	1989	18	F	7	DuBois Rd		C.H.A. (E)	9544		Boyle Rd	8710
	10/04	4 100001 05	2001	18	F	7	DuBois Rd		Mickelson Ave	1501		Boyle Rd	4710
	10/04	1 100001 05	1999	24	F	7	DuBois Rd		Boyle Rd	0		Proser St	3288
	10/04	1 100001 10	2002	24	F	7	For Ave		Snyder St	0		Snyder St	2843
	10/04	1 100001 05	1997	24	F	7	For Ave	1006	Snyder St	0	11014	Vendy Ave	8288
	10/04	1 100001 07	1986	33	F	7	For Ave	1006	Snyder St	8383	11014	Vendy Ave	2507
	10/04	1 100001 10	1985	22	F	7	For Ave	1006	Snyder St	8383	11014	Vendy Ave	1901
	10/04	1 100001 05	1986	40	F	7	Frank Rd		DuBois Rd	0		Hill Ln	4382
	10/04	1 100001 10	1988	40	F	7	Frontage Rd		Frontage Rd	0		Temmi	4715
	10/04	1 100001 10	2002	40	F	7	Frontage Rd		Temmi	0		Frontage Rd	523

WISLR QUICK GUIDE



WISCONSIN DEPARTMENT OF TRANSPORTATION
REVISED 3/2007

Spreadsheet Download Instructions

Prerequisites: Microsoft Excel, Adobe Acrobat Reader and printer that accepts legal size (8 1/2 x 14") paper.

You can print out a spreadsheet for field use *before* entering your pavement ratings online using the *Web-WISLR Pavement Rating Entry Screen*, or you can use the spreadsheet as a hard copy submittal form.

The *Spreadsheet Download* can also serve as a copy for your records. Just print out a copy *after* you have submitted your ratings using the *Web-WISLR Pavement Rating Entry Screen*.

Set Up An Account - *First Time State WEB Access Management System Users only:*

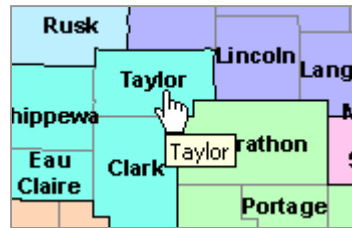
- Go to the Department of Administration Website: <https://on.wisconsin.gov>
- CLICK on the *Self-Registration* link.
- FOLLOW the steps to create an ID and password. ACTIVATE your account, then:

Request WISLR Access - *Users with State WEB Access Management System Accounts:*

- NAVIGATE to WISLR: <https://trust.dot.state.wi.us/wislr/>
Enter your User ID and password.
Fill in requested information. Allow 2-3 days for WisDOT review and e-mail confirmation.

1 Access WISLR *Authorized WISLR Users:*

- Go TO: <https://trust.dot.state.wi.us/wislr/>
Enter your ID and password.
- On the *Welcome to WISLR* page,
CLICK .
- SELECT your County by clicking on the location on the Wisconsin map.



- Use the *Municipality* drop down box to SELECT your community.

Municipality

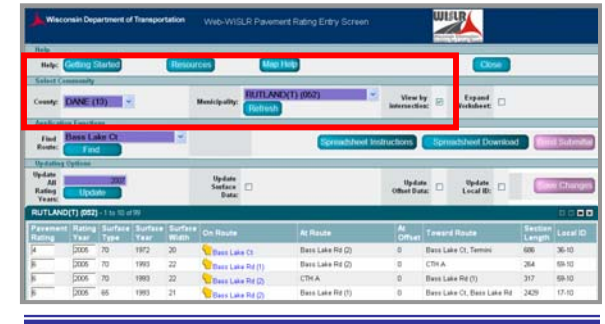
Then click .

NOTE: The (T), (V), or (C) listed after a municipality stands for Town, Village or City, and Y (000) is listed after County Spreadsheets.

2 Web-WISLR Pavement Rating Entry Screen

- From the *WISLR Main Menu* screen,
SELECT the [Web-WISLR Pavement Rating Entry Screen](#) link.

- Now that you have entered the *Web-WISLR Pavement Rating Entry Screen*, **VALIDATE** that your community name appears under the *Select Community* header.



Display Options

There are *two* ways that your road sections can be displayed in the *Web-WISLR Pavement Rating Entry Screen*.

IMPORTANT: The display option that you choose will determine how your *spreadsheet download* is generated.

- The *View By Intersection* check box is located next to your community name.



Box is checked to show the *Web-WISLR Pavement Rating Entry Screen* default display.

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